Collection Number 1336 Accession Date 1992

Accession Number 92-74

BIRMINGHAM PUBLIC LIBRARY DEPARTMENT OF ARCHIVES AND MANUSCRIPTS ACCESSION RECORD AND INVENTORY

Main Entry: Birmingham Museum of Art

Title of Collection: Records

Source: Birmingham Museum of Art

Restrictions: none

Quantity: 21 linear feet

Inventoried By: Carol Taylor

Inventory Date: 10-95

SCOPE AND CONTENT

This collection consists of 28 boxes with most items dating from 1950 into the 1980's.

Boxes 1 and 2 include items pertaining to the City of Birmingham, the establishment of a Museum Board and relationship between City Council and the Museum Board, including financial reports. Museum history is followed by the Helen Wells bequest and the building of the Wells Art Museum. Museum real estate and building plans follow in chronological order.

Boxes 3-6 contain general files of the museum in alphabetical order. Birmingham Museum of Art (BMA) organizational materials are located here.

Box 6 file 44 through box 10 were identified as the files of Margaret Livingston. These contain informational files in alphabetical order, correspondence, and Beaux Arts Ball files.

Administrative files begin with box 10 file 14. These include CETA materials, employee files, personnel, applications for curator and director, and search procedures.

Boxes 14-16 contain accountant's reports and financial

statements.

Box 17 has quest registers for 1952-1977.

Boxes 18-21 contain scrapbooks for 1947-1961.

Box 22 contains materials from Birmingham Art Association School Program in the 1960's, as well as materials from the Water Color Society of Alabama in the 1950's.

Box 23 is an incomplete collection of BMA Annual Reports beginning with 1956.

Boxes 24, 25, and 26 contain Museum Dinner invitation list (1984), patron's list (1984), ball attendance (1985).

Box 27 contains color slides taken at the 1980 Ball.

Box 28 contains a medal and ribbon given out at a Ball.

File Description

1336.1.1 Booklet. Civil Defense

Guide and Operating Plan for Birmingham and Jefferson County Civil Defense. December 1952.

1336.1.2 City Ordinance.

Contains Ordinance No. 783 F (adopted Aug. 1, 1950) in relation to the Museum Board of the City of Birmingham, and Exhibit D, 1972 Birmingham City Code. These two are substantially identical.

1336.1.3 City Ordinance 783 F, Amended.

Documents in this file are dated from Jan. 1955 to September 1976. One amendment changed the status of seats on the Board which had belonged to the Birmingham Art Club. Another amendment limited the role of the City Comptroller.

1336.1.4 Booklet. Mayor-Council Act of 1955 as amended. 1979.

1336.1.5 Booklets. City of Birmingham. 1959-1960.

These publications give some general information about the Museum. Included are <u>South</u>, <u>Birmingham Museum of Art</u>, <u>Financial Report of the City of Birmingham</u>, <u>Alabama</u>, <u>The 1959 Municipal Tax Dollar</u>, <u>This is Birmingham</u>, <u>Alabama</u>, <u>The Spirit of Birmingham</u>.

1336.1.6 City of Birmingham Financial Report. 1965.

This file contains the financial report and the condensed financial report.

1336.1.7 City of Birmingham Financial Reports. 1969. 1973.

This file contains the full financial report for 1969 and the condensed report for 1973.

1336.1.8 City and Museum Board. 1964.

Includes minutes of meetings of the City Council and Museum Board, reports by Museum Director Richard Howard on specific works of art, and committee reports on public relations activities.

1336.1.9 City and Museum Board. Jan.-May 1965.

Includes minutes of meetings of the City Council and Museum Board, financial reports, reports by the Museum Director.

1336.1.10 City and Museum Board. June-Dec. 1965.

Same as 1336.1.9 for later dates.

1336.1.11 City and Museum Board. 1966.

Same as 1336.1.9 for later dates. Not all months are included.

Additional City Budgets, 1969-1984, are found in boxes 14 and 15. 1336.1.12 Publications. City of Birmingham. 1950-1958.

These eight publications have been moved to the Hill Ferguson Collection.

1336.1.13 Junior Museum Information. 1952-1954.

This file contains newsletters, magazines and brochures about educational programs for children. Information about art and nature programs make up the majority of samples.

1336.1.14 Junior Museum Information. 1955.

Same as 1336.1.13.

1336.1.15 Museum History

This file contains Objectives (1952), Brochures (1963, 1971), memorandum, city code.

1336.1.16 Museum History

Contains memorandum, museum guides, exhibition invitation, directors and curators report (1976), Birmingham Art Association's <u>Art Without a Museum</u>, history of BMA by Margaret Livingston, and numerous newspaper clippings.

1336.1.17 Museum History

Includes minutes of organizational meeting of the Board of Directors of the Museum Art Education Council (1964), "Birmingham" magazine (Jan. 1980), long range plans, procedures for loans to and from the Museum, use of the Museum building, Junior League finances, docent program.

1336.1.18 Museum History

Includes a 1980 letter to correct some erroneous statements about the early history of BMA.

1336.1.19 Museum History

Includes program for First Annual Garden Pilgrimage (1929), museum reception (1967), Art Association newsletter (Jan. 1973), announcement of opening of new galleries (Feb. 1980), yearbook of the Women's Day Lecture Committee of BMA (1980-1981, 1981-1982, 1982-1983), "Horizon" magazine (Jan. 1981), and newspaper clippings.

- 1336.1.20 Women's Committee Articles of Incorporation
- 1336.1.21 Women's Committee History, 1956-1976

Contains three reports; one for 1956/57 - 1966/67, one for 1967-1972, and 1972-1976.

1336.1.22 Helen Wells Bequest for Museum

Includes memorandum on relationship of Helen Wells will and testament to the operation of BMA (1976), correspondence (1979 and 1981), minutes of a meeting of the executors.

1336.1.23 Wells Art Museum

Includes memorandum of decisions by the executors of the will of Helen Wells (Aug. 1960), correspondence (1959-1972), extracts of item eleven of Helen Wells will, a list of Wells relatives, a list of items placed in the cornerstone box.

1336.1.24 Wells Art Museum

Includes will, trust agreement, several copies of Ordinance No. 1155 F with various underlining, Ordinance No. 1276 F (acquisition of land for Wells Memorial Art Museum Building), correspondence from 1958 and 1959.

1336.1.25 Museum Real Estate

Contains extracts from legal documents, a resolution, a legal agreement, correspondence, receipts, a committee report and blueprints. Materials are from 1955-1972.

1336.1.26 Museum Real Estate

Includes a letter (1973) discussing number of exits, an appeal for more and secure parking for visitors to the museum, numerous drawings, The Garden Walk drawing and written.

1336.1B.1 Museum Acquisition of New Land

Materials are dated 1939, 1960's and 1970. Included are descriptions of land and buildings desired by BMA, correspondence and financial statements. Land acquired included the Medicare lot, Hale lot and the Plumbers Union lot.

1336.1B.2 Parking Lot Contract

This file contains a parking agreement, correspondence and a map. Materials are from 1960, 1963 and 1975.

1336.1B.3 OWMB Parking Lot

Includes various agreements concerning parking at the Art Museum. Also, includes lists of people who needed use of the parking lot. Some correspondence. Materials are from 1960 and 1961.

1336.1B.4 Blueprints. Wells Memorial Building. 1957.

Nine blueprints, interior, exterior, street plan.

1336.1B.5 Museum Building. 1959.

Contains letters, memos, clipping, resolutions, from 1957-1960. Includes cornerstone information, letters to and from the architects, county commissioners, requests for expansion, William Spencer's 6 page document titled "Birmingham Museum of Art" (1962).

1336.1B.6 Lighting of Kress Room (May-Oct. 1958)

Correspondence and accounts of calls between William Spencer and Abe Feder (a representative of the company that designed the lighting).

Correspondence between firms and museum officials, and the Kress Foundation. Includes two blueprints.

1336.1B.7 Lighting of Kress Room (Oct. 1958-Nov.1959)

Continues previous file. Includes 5 additional blueprints.

1336.1B.8 Museum Opening. Wells Memorial Building. 1959.

Contains correspondence, lists of guests at opening events, and a clipping.

1336.1B.9 Wells Memorial Building Opening.

Contains dedication ceremony program, 51st (1959) Jury Exhibit, Museum brochure, and news clippings of opening events.

- News Book for the opening of the Birmingham Museum of Art.
- 1336.1B.11 Museum Data: Property Expansion. 1965.

This file contains correspondence and diagrams concerning the proposed acquisition of property around the museum to be used for expansion of the building and a parking lot.

1336.2.1 Building Fund. 1964.

Materials concerning the fund raising effort of the Birmingham Art Association including a solicitation, replies, and records of contributions.

- 1336.2.2 Building Fund. 1965.
- 1336.2.3 Design Ideas.

Two drawings. One is a proposed idea for an entrance, the second is a pencil sketch including a garden.

1336.2.4 Mechanical Equipment.

Contains equipment catalogues.

1336.2.5 Lighting.

Electric lighting company catalog with description of Toledo Art Museum lighting.

1336.2.6 Air Conditioning.

This file contains a report on air conditioning for museums, two catalogues of air conditioning products, as well as some local notes.

1336.2.7 Correspondence and Notes.

This file contains one letter from Daniel Construction Company, a xerox copy on the use of "Guide-a-phone" at the American Museum of Natural History, and pencilled notes.

- 1336.2.8 Railing.
- 1336.2.9 Furniture.

Brochures and one letter.

1336.2.12 First Addition. 1964-1965.

File contains correspondence, map, advertisement for bids, form of contract, architect fees, land purchase agreements, and blueprints.

1336.2.13 Photographs.

Two photographs showing 3 stages of growth of the Museum.

1336.2.14 Second Addition. 1967.

Contains materials from 1966-1968, including a tabulation of bids, resolutions of the Museum and of the Birmingham City Council, a contract, correspondence, a construction estimate, invoices, and news clippings.

1336.2.15 Dedication. 1967.

Contains correspondence, mainly invitations to festivities planned for the dedication and the resulting responses. Also, list of out of town guests with some biographical information, and a typescript of Dr. Howard Phillips' invocation.

1336.2.16 Museum Planning and Expansion. 1971-1972.

Contains correspondence, news clippings, and financial data.

1336.2.17 Addition. 1972.

Contains copies of correspondence in the late 1960's, block 6 plan dated 1965, agreements between city and county regarding land, construction costs.

1336.2.18 Addition. 1972-1974.

Contains construction costs and financing.

1336.2.19 Addition. 1972-1974.

Original file folder for previous file containing brief note.

1336.2.20 Addition. 1974.

Materials concerning the third addition, designated "The William M. Spencer Galleries". Contains correspondence, legal agreements, a report, tabulation of bids, bids, agenda for a City Council meeting, financial records, resolutions, estimates and invoices from 1965-1979.

1336.2.21 Addition. 1974.

Continues the previous file.

1336.2.22 Interstate Right-of-Way.

Agreement of 1974.

1336.2.23 Stone Work Repairs.

Material from 1972-1973 concerning the need for repairs to stone work. Physical descriptions, opinions from private firms, estimates of cost.

1336.2.24 Building Committee.

Contains correspondence, memos, minutes, copy of deed for lot 8, block 6 .

1336.2.25 Construction. 1977.

Materials pertain to the construction of the east end of the Museum and are dated between 1970 and 1978. Included are a blueprint, the minutes of a meeting, correspondence, a legal deed, estimates of costs, tabulation of bids and an invoice.

1336.2.26 Construction of the New Wing. 1980.

Correspondence (mainly of Margaret Livingston), resolutions, minutes, Dr. Simon's report, architect brochure for Warren, Knight & Davis, Inc.

1336.2.27 Opening New Wing. 1980.

Minutes, committee and board members list,

budget for opening activities, and official opening program and booklet are in this file.

- 1336.2.28 Energy Audit. Mr. Henry C. Goodrich. 1981.
- 1336.2.29A Parking Contract. 1974.
- 1336.2.29B Parking Lot Plan. 1983-1984.
- 1336.2.30A Long Range Plan. 1965-1970.

Five year plan for capital improvement, proposal for minimum capital outlay needs.

- 1336.2.30B Long Range Planning Committee.
- Memos, correspondence, agenda, minutes from 1983.
- 1336.2.31A Long Range Planning Committee.

Same as previous file, dates from 1982-1984.

1336.2.31B Long Range Planning Committee. M.Livingston.

Materials mainly dated 1983. Formation and description of Long Range Planning Committee. Letters of contributions.

1336.2.31C Long Range Plan.

Correspondence related to development of a Master Plan; Standard Form of Agreement between Owner and Architect (1985, agreement between City and Charles W. Greiner & Associates and Highland Partners, Architects). Also, includes an audio cassette.

1336.2.32 Long Range Planning. Miscellaneous. 1980's.

This file contains various sources of information concerning ideas of long range museum planning. Also, statements of objectives and goals, agenda, committee report, questionnaire, and news clipping.

1336.2.33 Sculpture Garden Planning.

 $$\operatorname{Letters}$$ and memos between museum staff and Zion and Breen Associates.

1336.2.34 History of Museum/Construction.

Contains a 2 page document "Property Acquisitions 1959-1985", plans for a travelling exhibit to promote the Museum, "Memorable events of 1978-1984, Timeline

History of BMA 1908-1992, news release about the Hitt Collection.

1336.2.35 Solicitations of Money for Museum. 1963-1973,

Mainly correspondence between museum staff and donors. Also, lists of corporations, organizations, and individuals who were solicited and the amounts contributed.

1336.2.36 Stock Sales.

Contains two statements from 1979.

1336.2.37 Long Range Plan. Arlington.

Plan dated 1982-1990.

1336.3.1 Advisory Committee Dinner List. 1983.

Includes program for opening of the new gallery "Art of the American West".

1336.3.2 Advisory Committee. Tom Carruthers.

Includes Finance Committee report, April 1980, and T. Carruther's correspondence (1982).

1336.3.3 Affair of the Arts. Thirtieth Anniversary Dinner. 1981.

Contains invitation, response card, press releases, committee reports.

1336.3.4 Alabama Center for Art Education.

\$1980-1983\$ reports, goals and objectives in the history of art and art education in Alabama.

1336.3.5 Alabama School of Fine Arts.

Copy of one news article dated 5-82.

1336.3.6 Alabama Museum Association.

Contains a newsletter (vol. 2, no. 2), a county outline map, and Board nominee biographies.

1336.3.7 American Association of Museums 1981 Meeting.

Includes program, list of attendees, personal notes, VA Museum of Art Orientation for New Trustees schedule.

1336.3.8 Appraisal Tax.

Xerox of article by M.R. Sonnenreich and W.H.Kenety, "Art Appraisals and Tax Consequences: How to Protect the Taxpayer's charitable Deduction".

1336.3.9 Archipenko. "Silver Torso".

Three papers on the history, bidding and approval for purchase of this sculpture in 1985.

1336.3.10 Armand Hammer. 1985.

Information about the Armand Hammer Exhibition includes correspondence, a resolution by the City, a press conference program, a list of people who attended a reception, a preliminary budget, and a questionnaire.

1336.3.11 Art Classes. Museum. 1985.

Notes compiled at the request of ${\tt M.}$

Livingston.

1336.3.12 Art Education Program.

Copies of articles and studies from the 1970's including "In-depth Art History Pilot Program...Alabama School of Fine Arts", "Building a Pyramid with the Art Museum as Educator", "The Management Process", "Arts Funding", "Museum in the Schools", "Communication with Teachers"...

1336.3.13 Art and Medicine Exhibit.

Correspondence, budget, memos, and notes pertaining to this exhibit.

1336.3.14 Art and Medicine. Jefferson Medical College Participation.

Contains correspondence and list of alumni.

1336.3.15 Art in Medicine. 1981.

Includes numerous news clippings, Jefferson Medical College Alumni Bulletin Spring 1981 featuring the exhibit, correspondence with Perry Communications who handled the exhibition booklet, speech notes (M. Livingston).

1336.3.16 Art in Medicine. Cassette tapes.

Folder contains two tapes.

1336.3.17 Art of Healing Exhibit. Mississippi Museum.

Contains receipts, invoices, correspondence.

1336.3.18 Art of Healing Party. 1981.

Numerous lists, including Museum Board, Beaux Arts Committee, table seating, cocktail supper guest list.

1336.3.19 Art of Healing.

Book by William H. Gerdts, 1981, is signed by the author.

- 1336.3.20 Art of the Eye exhibition catalog. 1992.
- 1336.3.21 Arts Commission.
- Includes memos, personal notes (M. Livingston?), and xeroxes of "Recreation and Tourism" and "Co-op History: How local historic sites can coordinate their interpretive plans".
- 1336.3.22 Asian Art. Dr. Bruce Sullivan.

Contains information about Dr. Sullivan's efforts to locate and acquire works of South Asian Art for the Museum, 1974-1977. Includes list of contributors who financed the purchases and amounts donated for those acquisitions. Also, descriptions of various works acquired.

1336.3.23 Asian Art. Gifts to Museum. 1978 list.

Lists donors, gift and value.

- 1336.3.24 Asian Art Society. Correspondence. 1983. 1985.
- 1336.3.25 Attendance. 1979-1983.
- 1336.3.26 Barma, Mrs. Gay. Pre-Columbian Gifts.

Correspondence. 1981-1983.

1336.3.27 Beeson, Mr. and Mrs. Dwight.

File contains materials about the Wedgwood collection, including correspondence, memos, a meeting agenda, lecture programs, and background on Wedgwood. Includes one handwritten letter from John Wedgwood (1967), and item nine and twelve of Dwight Beeson's will.

1336.3.28 Beeson Contract.

Includes correspondence, memos, gallery construction costs, receipt and acceptance of Wedgwood gift, will of Dwight Beeson.

1336.3.29 Belgian Trip. 1985.

Materials relate to a BMA tour, including itinerary, list of participants, and two business cards.

1336.3.30 Bertalan, John. Memorandum.

Concerns salary for conservation work. See also Southern Regional Conservation Center files (1336.6) and Margaret Livingston files.

1336.3.31 Bierstadt, Albert.

Contains correspondence, reports, receipt, memos, and background information about the painting "Yosemite Valley" by Bierstadt. Materials range from 1929 to the 1970's and 1980's.

1336.3.32 Bird Sculpture Carvings.

File contains correspondence, exhibition booklet, and a periodical article. Exhibit was in 1976.

1336.3.33 Birmingham Art Association.

Contains the constitutions and by-laws of the Birmingham Art Association, including amendments of Oct. 1979, and by-laws of its predecessor, the Birmingham Art Club. Most documents are dated from 1941 to 1962.

1336.3.34 Birmingham Art Association. History.

One copy of $\underline{\text{Art Without a Museum : the first}}$ half of the century.

1336.3.35 Birmingham Art Association. Correspondence.

Correspondence from the 1970's concerning a position that Virginia Rembert, then president of Birmingham Art Association, took on how the BMA should place its efforts and funding. Mr. Spencer's correspondence on the subject. Also, the Art Association Treasurer's report (1969-1970), and news clippings.

1336.3.36 Birmingham Art Association. 1984.

Minutes for Jan. and Feb. board meetings.

1336.3.37 BMA Acquisition Fund.

Contains letters and account from First National Bank of Birmingham concerning acquisition fund. Also,

minutes of a 1980 and 1981 committee meeting.

1336.3.38 BMA Acquisition Fund.

Same as above for 1980-1983. Includes 1983 list of officers and directors of the Fund, and a copy of The Baltimore Museum of Art National Endowment for the Arts application (1983).

1336.3.39 BMA Acquisition Fund Board. 1979-1981.

Contains correspondence, acknowledgement of gifts, First National Bank of Birmingham Acquisition Fund report giving balance, gifts received and paintings acquired, minutes, Also, policies of Philadelphia Museum of Art.

- 1336.3.40 BMA Acquisition Fund Board. 1982, 1983.
- 1336.3.41 BMA Acquisition Fund. Doubloon Club.
- 1336.3.42 BMA Acquisition Fund Minutes. 1979-1984.

Also includes correspondence, list of gifts over \$15,000.

- 1336.3.43 BMA Acquisition Fund Tax Forms. 1979.
- 1336.3.44 BMA Acquisition Fund, Establishment and Rules.

Includes Articles of Incorporation (1979), minutes, by-laws, letter from IRS.

1336.3.45 BMA Acquisition Fund, Inc.

Correspondence, agreements, first organizational meeting Sept. 1979, account statements.

- 1336.3.46 BMA Acquisition Fund Resolutions. 1979, 1980.
- 1336.3.47 BMA Acquisition Fund. M. Livingston Resolutions. 1980, 1981.
- 1336.3.48 BMA Acquisition Fund. M. Livingston Resolutions. 1981.
- 1336.3.49 BMA Acquisition Fund. Bank Trust Agreement. 1979.
- 1336.3.50 BMA Advisory Council. 1955-1959.

Includes resolution, by-laws, members list, newsletter, annual report, Also, a 9 page essay about lace and collections of lace.

1336.3.51 BMA Advisory Council. 1955-1958.

1336.3.51B BMA Art Education Committee. 1962-1964.

Includes correspondence, committee reports, informational pamphlets, minutes, class listings, reports.

1336.3.52 BMA Art Education Council. 1976-1985.

Includes minutes, coordinator's report, financial reports, curator of education job description. Also, copy of a talk by Robert P. Griffing, Jr. to the Birmingham Asian Art Society, Inc. 16th March 1976.

1336.3.53 BMA Art Education Council. 1983-1984.

1336.3.54 BMA Art Education Council. History.

Includes signed agreement (1984) by BMA and MAEC.

1336.3.55 BMA Art Education Council. Junior League Award. 1984.

Contains a thank you from the museum for a grant from the Junior League. Also, Junior League "Newsletter" vol. 29, April 1958.

1336.4.1BMA By-Laws

File includes 1972 City Code, Museum Board members of 1984-85, Board Membership requirements and by-laws, Museum By-laws, policy for deaccessioning, job descriptions for curator and director, Red Mountain Museum Board.

1336.4.2 BMA By-Laws

Includes Articles of Incorporation of BMA Foundation, Museum Board responsibilities, ordinance to increase number of board members (1980), Articles of Incorporation of the BMA Art Acquisition Fund, Code of Ethics.

1336.4.3 BMA By-Laws

Includes By-laws of Members of BMA, BMA Foundation proposed amendments (1975), combined annual meeting minutes of Board of Directors and BMA Foundation (1975), BMA present practices and future goals (1977), plans and objectives (1980), an article "Museum Bylaw for Affiliate Groups", Bylaws of The Friends of American Art, By-laws of The Museum Art Education Council, statement of purpose and objectives [1977], Certificate of Incorporation The Beaux Arts Committee, and three documents relating to the will of Helen J. Wells.

1336.4.4 Museum Bylaw for Affiliate Groups

Xerox of several articles from 1982 SEMC

Journal.

1336.4.5 BMA Chairman's Report. Livingston. 1979-1980.

Includes a financial statement, list of number of tours offered, and a history of the museum.

1336.4.6 BMA Chairman's Report. Livingston. 1980/81-1983/84.

1336.4.7 BMA Employees Selling Art

1336.4.8 BMA Membership

Memorandum (July 1984) regarding memberships, and Museum Ball Patrons list.

1336.4.9 BMA Objectives

Statement of Objectives (1952), proposal for minimum capital outlay needs (1965-1970), minutes of the first meeting of the Museum Alliance (1974).

1336.4.10 BMA Objectives 1980.

1336.4.11 BMA Rules and General Information.

Includes memos, correspondence, rules for use, instructions to guards, floor plans, facilities report, museum staff list (n.d.), loan policy, and a xerox article "A Checklist of Legal Considerations for Museums (1981)".

1336.4.12 BMA Staff Organization.

Organizational chart and memo for 1984.

1336.4.13 BMA Development Committee.

Minutes of Feb. 1982, concerns effort to raise funds to buy a Monet painting.

1336.4.14 Bond Issue. 1983. Memorandum.

1336.4.15 Botero

Two articles about Botero sculptures.

1336.4.16 Bronze Castings

Two articles concerning the problems and techniques of bronze casting in sculpture.

1336.4.17 Bridges, Eleanor and Georges. Artists of the year. 1967.

Includes correspondence, background information on the two artists, award speech and news clipping.

1336.4.18 Brochure. BMA. 1960's.

Includes an information sheet, drafts of the manuscript for a brochure, correspondence, and the brochure dated 1963.

1336.4.19 Brown, Diana Walker.

Appraisals of the Seurat and Picasso paintings property of Diana Walker Brown. 1985.

1336.4.20 Centennial Celebration, Birmingham.

Contains correspondence and a proposal for participation.

1336.4.21 Challenge Grant. 1986.

Contains memo, financial data, fund-raising strategy for a NEA Challenge Grant.

1336.4.22 Challenge Grant Report.

Contains a journal article, grant application reviews, a memo, correspondence, and a long-range financial plan.

1336.4.22B Correspondence. Senator Denton. 1984.

Discusses Challenge Grant from NEA.

1336.4.23 Checks.

Daily tabulations of donations and deposits from 1983 and 1984.

1336.4.24 Christie's Gallery.

Correspondence and observations of Ian Kennedy regarding Old Master Paintings at the BMA.

1336.4.25 Coe Kerr Selections

Four brochures, and invitation and a letter.

1336.4.26 Committee for the Traditional Arts.

Contains Charter, list of members, and newspaper article.

1336.4.27 Corporate Giving

Contains BMA brochure and news clipping.

1336.4.28 Corporate List. 1984.

1336.4.29 Corporate Members. 1984.

Related files appear with Margaret Livingston files.

1336.4.30 Correspondence. Miscellaneous. 1970's.

Includes 1977 Bond Issue for Birmingham and the Museum's endorsement.

1336.4.31 Correspondence. 1973.

Includes a letter describing a one million dollar gift of an anonymous donor to match incoming gifts. Also, a few acknowledgements of gifts.

1336.4.32 Correspondence. Exhibition Schedules. 1953-1961.

Contains letters written to art magazines giving special gallery exhibitions each month.

1336.4.33 Correspondence. Exhibition Schedules. 1962.

1336.4.34 Correspondence. Exhibition Schedules. 1963

1336.4.35 Correspondence. Exhibition Schedules. 1964-65.

1336.4.36 County Property.

Future Art Museum property resolution, lease, sales contract, license agreement, and a list of Jefferson County Garage Building items. Items are dated 1980-82 and 1984.

1336.4.37 Dali's Art-in-Jewels.

Includes correspondence, memos, agreement with Owen Cheatham Foundation, finances, invitations, press release, program, four giant postcards, and a news clipping.

1336.4.38 Deaccessioning.

Includes AL State Bid Law, correspondence

with City Law Department, purchasing code for the City, policy for disposal of art works, deaccession form, followed by policies of similar institutions.

1336.4.39 Deaccessioning.

Concerns works being sold at public auction, city ordinance 83-61 concerning sale or exchanges of art.

1336.4.40 Deaccessioning.

Items from 1984 include list of furniture to be deaccessioned as well as Pre-Columbian pieces to be deaccessioned.

1336.4.41 Decorative Arts Guild

Includes minutes (1985) and long range plans.

1336.4.42 Docents. 1983-84.

1336.4.43 Funds, Control of

Correspondence and memos from 1980 and 1983.

1336.4.44 Funds, Restricted

List compiled 1986.

1336.4.45 French Works of Art at the Museum.

Correspondence from 1963.

1336.4.46 Festival of Arts.

 $$\operatorname{\textsc{Correspondence}}$$ and programs and clippings from the 1950's to 1970's.

1336.4.47 Festival of Arts. Museum Participation. 1986.

1336.4.48 Flood. 1979 and 1982.

Correspondence and clippings.

1336.4.49 General Service Administration, Return of gift Correspondence, 1983.

1336.4.50 Gifts.

Copies of articles and a guide to making gifts.

1336.4.51 Gifts, Foreign

Foreign gifts available, 1974-1975.

1336.4.52 Gifts, Foreign

Correspondence 1974-1976, clippings, and lists of foreign gifts available.

1336.4.53 Goodrich Gift.

Correspondence (1983-84) and copy of stock transfer from Henry C. and Billie Grace Goodrich.

1336.4.54 Grefenkamp Fund.

Contains correspondence, will, trust agreement and First Alabama Bank statements (1981-1984), and the report of the committee appointed to study the provisions of the Grefenkamp Trust.

1336.4.55 Hammond, Mrs. Horace

Documents of Birmingham Art Association President Mrs. Hammond's efforts on behalf of the BMA. Items dated mainly 1962-1974. Many accounts of programs the Art Association sponsored, and funds raised.

1336.4.56 Harriet Murray Memorial Trust.

Establishment of Trust Fund (1968), Murray Award, participating artists (1968), amendment, and termination (1975) of the fund for tax reasons.

1336.4.57 Hitt Collection.

Correspondence of 1985 concerning a donation of Eugenia Woodward Hitt Ciampi of French works of art.

1336.4.58 Homer, Winslow.

Contains news clipping, journal article, BMA Bulletin, correspondence and a lecture. 1983.

1336.4.59 John Graham Collection.

Correspondence and a catalogue (1982).

1336.5.1 Koni, Nicoules. Sculptor.

Includes three programs, 1 black linearchitectural drawing, and correspondence from 1960 and 1964.

Also, pictorial articles and information about vulcan.

1336.5.2 Koni, Nicoules. Photographs of Sculpture.

Contains eight 5" x 7" photos (D- K), four 8" x 10" photos, and three negatives (A - C).

1336.5.3 Kress Foundation.

Mainly correspondence from 1952-1964. Also, BMA annual report with list of acquisitions for 1961-1962 showing the majority coming from the Kress Foundation. Also, 1 clipping (1960).

1336.5.4 Kress Collections.

Includes layout of Kress Collections in various museums and Inspection Trip check lists.

1336.5.5 Kress Collections. Howard Report on Tour. 1956.

Forty page report of Richard Howard after his tour of 10 other museums with Kress Collections. Includes 11 pages of plan and section of each museum visited and BMA.

1336.5.6 Kress Collection. Conservation.

Minutes of two meetings (1977 and 1982) and the examination report from Berger Art Conservation, Inc. (1980).

1336.5.7 Italian Paintings.

This file contains materials pertaining to two Italian Renaissance paintings that were loaned to the BMA by the Birmingham Public Library. An exhibition was held in the Library in 1933. They were part of the Kress Collection, 1931. Placed on permanent loan to BMA in 1952.

1336.5.8 Lawsuit. Architect. 1983.

Information about a lawsuit by the City of Birmingham against the firm of Warren, Knight, and Davis. The City sued the firm over water damage to the BMA. Includes a formal complaint, a motion to dismiss, a memo, an answer to the complaint.

1336.5.9 Lawsuit. Frohock versus City. 1981-1985.

A local artist was injured while installing an exhibit.

1336.5.10 Lectures and schedules.

Correspondence mainly from 1963-1965.

1336.5.11 Lectures and schedules.

Correspondence from 1964, includes a few program announcements and three photographs --Dr. Yvonne Hackenbroch, Helen Van Wyk, and A. Hyatt Mayor.

1336.5.12 Lectures and schedules.

Correspondence from 1965, and biographical sketches of lecturers and photographs of John Kent Tilton, Dr. Llyod Hawes, Joseph Sloane, George Danforth, and Sam B. Cantey, III.

1336.5.13 "Legal Liabilities for Appraisals".

Copy of a panel discussion, 1982.

1336.5.14 Legal Questions.

Will of Maude Chance Scruggs to be used as an example for donations without City control of articles. Also a journal article "Giving Art to Museums: Special Considerations for the Estate Planner".

- 1336.5.15 Loans Outside the Museum. 1977 and 1978.
- 1336.5.16 Lynn, Andrew. Art Donor.

One letter and one clipping.

1336.5.17 Mamie Fogarty Committee. 1936, 1957-59, 1961-64.

Includes correspondence, financial reports, a legal document pertaining to the will, and biographical information of award recipients. Also, a few clippings.

1336.5.18 Mamie Fogarty Committee. 1965-69, 1972, 1975-76, 1984.

Contains materials concerning money of the estate of Mamie Fogarty (1854-1935) used to fund an annual award for the best local artist. Money was used to build a room for the Wells Memorial Building. Correspondence, copies of speeches, clippings, announcements, award nominations and memorandums are included.

1336.5.19 Man Ray Exhibition. 1979.

Report and expenditures.

1336.5.20 Marketing.

Contains one memo dated 1984 on "Marketing

Museums".

1336.5.21 Miscellaneous.

A large file with a wide variety of items, including documents regarding the value of certain items in the museum, the retirement of Richard Howard as director, "Art in Religion" Birmingham News section Nov. 1966, will of Zora Ruthie Rhodes, 1972 photograph of the BMA, Birmingham News Report on the Museum (1973-74), Festival of Arts 1975, correspondence regarding "Staysail" by Julian Levi, various programs and clippings.

1336.5.22 Miscellaneous.

Contains Richard Howard's <u>Museum Security</u>, considerable Thad Holt correspondence, Jr. League's Community Research Arts Survey (1967), several curriculum vitae.

1336.5.23 Museum Store Committee.

Articles include "The Museum Store Association Code of Ethics", The Kiplinger Tax Letter, Museum Store Management Committee, Museum Store Goals, Objectives, etc. Also, letter and resume of Helen A. Keller (1982), and several news clippings.

1336.5.24 Museum Store. Sales Desk. 1962-63.

Information about the Women's Lecture Committee, the organization which operated the Sales Desk. Also, Birmingham Art Assoc. Certificate of Incorporation and by-Laws, 1962.

1336.5.25 Newsletter. March/April 1984.

1336.5.26 Newspaper Clippings. Museum Events. 1950's-1960's.

 $$\operatorname{Also}$$ contains a Bulletin (1955), 3 Festival of Arts programs.

1336.5.27 Newspaper Clippings. Museum Events. 1960's-1970's.

Also, "Selections from the Print Collection", and a MAEC bulletin "What is a Print?".

1336.5.28 Newspaper Clippings. Museum of Art. Jan. 1962.

1336.5.29 Newspaper Clippings. Museum of Art. Feb. 1962.

Many Festival of Arts clippings and some

programs.

1336.5.29B Objectives, Short Term.

Douglas Hyland's two page list of objectives for fiscal year 1984-85.

1336.5.30 Ochs' Necklace.

Appraisal in 1983 and plan to sell (1984).

1336.5.31 Perry Communications.

Correspondence and finances, resulting in the booklet, The Art of Healing. 1980-81.

1336.5.32 Personnel Policies and Ethics.

Topics include hiring and firing, disciplinary actions and appeals, Code of Ethics, Pertinent points for personnel.

- 1336.5.33 Photograph. Umberto Romano. Artist.
- 1336.5.34 Photograph. Livingston, Bluemle, Woolworth, Hill, Ireland. 1980.
- 1336.5.35 Photograph. Auston, Cole, Spencer.
- 1336.5.36 Photograph. John Kent Tilton.
- 1336.5.37 Photographs. George E. Danforth. Lecturer. 1964.
- 1336.5.38 Photographs. Sam Cantey III, Lecturer.
- 1336.5.39 Photograph. Ingersoll and Spencer.

R. Sturgis Ingersoll, president of the Philadelphia Museum of Art and William A. Spencer, chairman of the Birmingham Museum Board. Article is in 1336.5.26.

1336.5.40 Picasso Trip. 1980.

Tour offered by Montgomery Museum of Fine Arts.

- 1336.5.41 Pizitz, Silvia. Gifts to Museum. 1984.
- 1336.6.1-
- 1336.6.2 Pre-Columbian Gold Artifacts.

Three files concerning the acquisition of gold artifacts from Central and South America by BMA. Mainly correspondence.

1336.6.3 Pre-Columbian Gold Artifacts.

Includes correspondence, board minutes, finances, customs records and problems, an article about Howard Jennings in "True" magazine.

1336.6.4 Photographs. Pre-Columbian Gold Artifacts.

Twenty-one photos in sleeves.

1336.6.5 Publications. BMA. 1952-1964.

Includes catalogues, tours, Festival of Arts events, guide to the collection, and exhibits.

- 1336.6.5B Brochures from Lectures and Exhibits. 1950's, 1960-66.
- 1336.6.5C Brochures from Exhibitions and Programs. 1962-1969.
- 1336.6.6 Red Mountain Garden Club.

Memorial garden established 1984.

1336.6.7 Robert Meyer Foundation. 1980.

 $$\operatorname{\textbf{Request}}$ and receipt of a grant for a museum conservation laboratory.

- 1336.6.8 Salaries. Jefferson County Schools. 1983-84.
- 1336.6.9 Salary Survey. 19984-85.

Comparison of Southeastern Museums, including BMA.

1336.6.10 Sargent's "Lady Vincent".

Includes invoice and conservationist's recommendations.

1336.6.11 Sculptures by Milles.

Three xerox pages.

1336.6.12 Security. 1979.

Three items relating to improving security, including "New York Times" article and two letters, one from the Smithsonian Institution and the response from the Museum's building superintendent.

1336.6.13 Signs for Museum's Facade. 1983.

Two letters from Gail Andrews Trechsel, acting director.

1336.6.14 Silver Bowl Awards. 1966-1981.

Includes Rules for selection and list of recipients.

1336.6.15 Silver Bowl Award. Virginia Hillhouse. 1984.

Memo, nomination letter and notes.

1336.6.16 Simon, Dr. Harold E.

This file contains information about the efforts of Dr. Harold E. Simon on behalf of the Museum. Documents range in date from Sept. 1962 to Dec. 1975. Accounts of gifts that were donated by Dr. and Mrs. Simon to the Museum, most notable the Western Bronzes of Frederic Remington, are present along with legal documents showing the transfer of artifacts from the Simons to the Museum. Reports on trips during which the Simons located and purchased artifacts for the Museum are also included.

1336.6.17 Simon, Dr. Harold E.

Contains correspondence regarding sale of Simon's stamp collection, letter from Lucille Beeson, memo about Mrs. Simon and the Art of American West Gallery, Dr. Simon's will and financial list of his estate.

1336.6.18 Sistrunk, Robert. Asian Art Collector and Donor.

Contains correspondence, xerox of art items, and xerox of Museum accession cards for gifts from Sistrunk.

1336.6.19 Southern Regional Conservation Center.

Materials concerning the SRCC, a part of the BMA which provided service and advice for the preservation of works of art. Balance sheets, correspondence, inventories of supplies for the Center, a brochure, and a brief essay giving background on the Center are contained in this file. Materials are dated from 1983-1985.

1336.6.20 Southern Regional Conservation Center. Bertalan Correspondence.

Memo about a trip to Sarasota (1984), memo about Bertalan's salary, financial statement of activity.

1336.6.21 Southern Regional Conservation Center. Executive Board Meeting. Nov. 1981.

Minutes.

1336.6.22 Sterne, Mervyn. Bequest.

Letter from First National Bank, copy of receipt, copy of letter to Mrs. Sterne, excerpt from Board meeting minutes concerning first purchase using gift.

1336.6.23 Support for the Humanities.

This file contains information about support for the Fine Arts on the part of the Alabama Chamber of Commerce and other organizations. News clippings, memos, and statements of goals are included. Materials are from 1980.

1336.6.24 Symbolism in Artistic Flowers.

Xerox of 4 pages from an unidentified source.

1336.6.25 Thermoluminescence. A Method for Dating Artifacts.

Two news clippings from 1983 and 1984.

1336.6.26 Thompson, Hall. Correspondence re: PGA Exhibition. 1984.

1336.6.27 Tours of BMA. 1979-1983.

One sheet of statistics.

1336.6.28 Trustees. Liability.

Two periodical articles and a synopsis of art law are in this file. Materials are from 1980's.

1336.6.29 United Arts Fund.

Includes documents from Canton, OH on fund raising principles and rules, United Arts Fundraising 1979, memos, and correspondence.

1336.6.30 Use of the Museum by Outside Groups.

Includes application form, rules for use of building and garden, and a corporate membership brochure.

1336.6.31 Veronese Exhibition. 1972.

Materials about a joint effort on the part of BMA and Montgomery Museum of Fine Arts to put on an exhibition of works by the Italian Renaissance painter Veronese. Correspondence between officials of both museums and details of a difference in the accounting of expenses by the two museums.

1336.6.32 Vitruvian Man.

One page, receipts and expenditures.

1336.6.33 Vitruvian Man. Dedication. 1984.

1336.6.34 Vulcan Materials' Donation. Correspondence. 1979-82.

1336.6.35 Webb, Martha. Paintings.

One letter concerning items on loan and insurance of same.

1336.6.36 Wedgwood Gallery.

Correspondence and agreements between BMA and Dwight M. Beeson dated 1971-1975, regarding finishing the gallery and providing a curator.

1336.6.37 Wedgwood Gallery.

Correspondence, list of gifts made by the Beesons, and letters from the architect for the gallery.

1336.6.38 Weil Collection.

Two news clippings about Montgomery Museum of Fine Arts decision to build on Blount property and forego the Robert S. Weil collection. 1985.

1336.6.39 Whistler, James A. McNeil.

Correspondence concerning purchase of nine etchings. Also, AM South contribution. 1984.

1336.6.40 Slide Library. American Museum of Natural History.

1336.6.41

1336.6.42 Film Listings.

Catalogues from 1954-1961.

1336.6.43 Museum Operation. Brochures.

Sample titles include "First aid for ravaged art", "Control of deteriorating effects of light

on museum objects", articles on closed circuit, catalogues of museum equipment. Some are dated in the mid 60's.

Margaret Livingston's files begin at this point and continue to box 10. Many of the previous files may have come directly from M. Livingston, but they were not included in the materials so designated when items were deposited with the archives. Obvious items like correspondence to M. Livingston only have been placed in the following boxes along with materials designated by the Museum. These include Beaux Arts Ball materials in boxes 8 - 10.

1336.6.44 American Association of Museums. Articles. 1983.

Contains two articles: "Museums on the Move" and "What Architects Need to Know, and Don't Want to Hear".

1336.6.45 AAMD List.

Survey report and membership list from 1981 for Association of Art Museum Directors.

1336.6.46 AAMD Salaries.

Salaries of art museum directors within North America during the 1980's. Three salary surveys are included. 1982. 1984. 1986.

1336.6.47 AMSouth Board.

Notice of a shareholders' meeting March 20, 1984.

1336.6.48 Annual Reports. 1978 - 1985.

Includes "Memorable Events 1978-1984", Chairman's Report 1983-84, Board Committees 1984-85, Art Association 1983-84, Director's Report (Hyland) 1983-84, and letter concerning IRS and the Asian Art collection.

1336.6.49 Appraisals. Telepraisal.

One page advertisement for Telepraisal, a company which provides telephone appraisals of works of art.

1336.6.50 Bank Loans for Museum Purchases.

"Art Newsletter" excerpt on California Bank making loans on museum donations.

1336.6.51 Benefactors to the Museum.

Handwritten list of names.

1336.6.52 Bertalan, John L.

Numerous handwritten notes: Why did the Museum start a Conservation Lab in 1981, List of all works conserved 1981-1984, financial data, report from the chairman 1981-82, letter stating terms and conditions of employment of Bertalan, vita of John Bertalan.

1336.7.1 Birmingham Museum of Art. 1965.

This and following annual files contain miscellaneous memos, letters, and some news clippings.

1336.7.2 Birmingham Museum of Art. 1970.

Mainly William Spencer correspondence, plus City Ordinance of 1964 amending section about Board Members, and vita of Edward Weeks.

1336.7.3 Birmingham Museum of Art. 1972.

Includes a letter from the Village Painters about policy on one-man shows.

1336.7.4 Birmingham Museum of Art. 1975.

Includes correspondence, museum contributors and museum board list.

- 1336.7.5 Birmingham Museum of Art. 1976.
- 1336.7.6 Birmingham Museum of Art. 1977.

Written proposals, correspondence and a list of Museum practices and goals.

1336.7.7 Birmingham Museum of Art. 1978.

In addition to above, includes material related to new construction, patrons' list, letter supporting M. Livingston's appointment to a board vacancy, etc.

1336.7.8 Birmingham Museum of Art. 1979.

Includes copy of Farmer's letter of employment, Helen J. Wells will, letters at time of Murray's appointment, vita of Richard Murray.

1336.7.9 Birmingham Museum of Art. 1980.

1336.7.10 Birmingham Museum of Art. 1981.

Includes an annual Chairman's Report, correspondence, financial statements, proposed annual budget, a news clipping, memo, and news release.

1336.7.11 Birmingham Museum of Art. 1982.

Includes a proposed addition to City Code re sale or trade of works of art.

- 1336.7.12 Board. Blanket Bond. 1982.
- 1336.7.13 Board. Insurance Bond. 1985.
- 1336.7.14 Board. Photograph.

Two copies. Same as 1336.5.34.

1336.7.15 Board of Directors. Documents.

Includes Rules and regulations of Museum Board (1950), qualifications for Director, objectives of the Museum, list of the powers and limits on liability to the Board. Correspondence with new members of the Board is also in this file.

1336.7.16 Board of Directors. Museum Director. Duties.

Duties of Board of Directors, Museum Director, and an organizational chart.

1336.7.17 Board. Miscellaneous.

Includes Purpose and Objectives [1976], City Code (1972), appointment of John David Farmer, hand written notes of finances and significant exhibitions, library activities (1979-?), various committee reports, two xeroxed journal articles, "An experiment in Moultrie..." and "The Art Market: Investors Beware", plus news clippings.

- 1336.7.18 Board. Photograph.
- 1336.7.19 Board Minutes and Financial Reports. 1982-83.
- 1336.7.20 Board Membership. 1983-84.
- 1336.7.21 Board. Correspondence. 1984.

Contains letters to Councilman Jeff Germany regarding increasing the number of Board members.

1336.7.22 Board. Correspondence and List. 1983, 1984, 1986.

Contains list of board members and applicable city codes.

- 1336.7.23 Board Nominations. 1986.
- 1336.7.24 Board. Priority List for Acquisitions.

Papers deal with development of a priority list, responses of individual board members, a breakdown of categories and how they ranked.

- 1336.7.25 Board Correspondence. Bowers Resignation. 1983.
- 1336.7.26 Board Chairman's Report. 1985.

 $$\operatorname{Also}$$, two congratulatory letters to M. Livingston (1986).

1336.7.27 Collecting Original Prints. Xerox.

Article from Horizon Magazine.

1336.7.28 Correspondence. 1978.

Contains congratulatory letters and notes to M. Livingston upon announcement of Chairmanship of Museum Board.

1336.7.29 Correspondence. 1978-79.

Contains copies of letters sent by M.

Livingston.

1336.7.30-

1336.7.32 Correspondence. 1979-80.

Copies of letters sent by M. Livingston.

1336.7.33-

1336.7.35 Correspondence. 1981.

In addition to copies of letters sent there is a letter received in 1980, along with recommendations regarding maintaining safe premises and safe procedures.

- 1336.7.36 Correspondence. 1982.
- 1336.7.37 Correspondence. Miscellaneous.

Contains a Christmas note (1980) and four thank-you notes received (1983).

1336.7.37B Correspondence. Bennett, Mrs. Allis. 1982.

Endorsement for graduate school.

1336.7.37C	Correspondence.	Birmingham	News	Dinner.	1984.
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- 1336.7.38 Correspondence. Blount, Red. 1983.
- 1336.7.39 Correspondence. Brown, Mrs. Colin. 1984.

Subject: items on loan to the Museum.

- 1336.7.40 Correspondence and Photograph. Bush, Barbara. 1986.
- 1336.7.41 Correspondence. Callahan, Dr. Alston. 1965-66, 1984-85.

Letters regarding contributions to the Museum, especially the Gilot painting.

1336.7.42 Correspondence. Dr. Callahan and Dr. Pal. 1983-85.

Regarding Dr. Pal's visit to the Asia Society and search for gifts of Indian art. Also, one clipping about Israeli artist Yaacov Agam.

1336.7.43 Correspondence. Cooper, Coleman. 1984.

Correspondence, news clipping, and concert program honoring Olive Bryan Cooper, a prominent figure in Birmingham's musical community.

- 1336.7.43B Correspondence. Editorial Consultants. Benington Slaughter Associates. 1985.
- 1336.7.44 Correspondence. Hames, Carl Martin. 1978. 1980.

Mr. Hames' suggestions for selection of a director, and changes at the Museum.

1336.7.45 Correspondence. Harbert, John, 111. 1981.

Topics include future building expansion and a commemorative statue for Leonardo da Vinci.

1336.7.46 Correspondence. Harris, Rex. 1981.

Regarding donation.

1336.7.47 Correspondence. Hill, Derek. 1983-84.

Regarding a request to loan materials relating to William Morris.

1336.7.48 Correspondence. Hulsey, William. 1984-85.

Regarding Mr. Hulsey's trip to Portugal and the donation of his collection.

1336.7.49 Correspondence. Red Mountain Garden Club. 1982.

Re: Fariss Gambrill Lynn's contributions to the Museum Garden.

1336.7.50 Correspondence. McIlhenny, Henry P. 1983-85.

Re: bringing McIlhenny collection to Birmingham.

1336.7.51 Correspondence. Murray, Richard. 1983.

Re: payment.

1336.7.52 Correspondence. Parker, Cordray. 1983.

Re: Letters to the Editor concerning remarks made about Director Murray and materials selected for the museum.

1336.7.53 Correspondence. Vann, James, 111. 1982.

Comments on the Museum.

1336.7.53B Armand Hammer Press Conference. 1985. Notes.

1336.7.54 Arrington Scrapbook. 1984.

Letter of thanks to Elizabeth Livingston.

1336.7.55 Botanical Gardens. 1983-84.

Information about new landscaping of the Birmingham Botanical Gardens, including a discussion of the use of sculpture. Correspondence, an essay, a memo, lists of guidelines concerning sculpture in the garden, an agenda for implementation, and plans.

1336.7.56 Botanical Gardens. Grover Mouton 111, Sculpture Project Consultant. 1984.

Contains correspondence and proposals.

1336.7.57 Botanical Gardens. Library. 1984.

Includes a memo and summary of activities,

1983-84.

1336.7.58 Brown, Merton E. and Marini, Marino. Artists.

Copies of two accession cards of items by Brown, and a summary article about Marino.

1336.7.59 Business Committee on Art. Montgomery. 1980. 1984.

Description of purpose and 1984 Awards Dinner invitation.

1336.7.60 Charitable Trusts. 1980's.

Contains sample brochures and tax laws.

- 1336.7.61 Chenoweth Gift. 1981.
- 1336.7.62 Civil Rights Institute Report. 1981.
- 1336.7.63 Conflict of Interest Questionnaire. 1980.

Correspondence and questionnaire from Vulcan Materials Company.

1336.7.64 Conservation Articles.

Includes, "The Master Conservators", two xerox articles from Town & Country.

- 1336.7.65 Conservation Committee. 1985-86.
- 1336.7.66 Contracts. Bertalan Esko, Murray, Seto.
- 1336.7.67 Copyright Law of 1976.
- 1336.7.68 Corporate Councils. Proposed. 1985.
- 1336.7.69 Corporate Gifts to Museum. 1981-82.
- 1336.7.70 Corporate Members. Philadelphia Museum of Art.

Xerox of article in US Arts. Oct. 1983.

- 1336.7.71 Director's Reception. 1984. Hudson River Valley Tour.
- 1336.7.72 Douglass, Lucille Sinclair and Johnsie Evans Johnston. Birmingham Women.

Biographical sketches from a journal.

1336.7.73 Dugdale, James. Lord Crathorne. Lecturer. 1969. 1984.

Correspondence, lecture tour presentation, and news clippings.

1336.8.1 Elliot, Hannah.

Correspondence and summary of Miss Hannah's life and artistic influence.

- 1336.8.2 Ethics.
- Samples of ethics codes from six museums.
- 1336.8.3 Friends of American Art.

Includes minutes of meetings, correspondence and brochure, "Birmingham Collects: American Art Since 1776".

1336.8.4 Friends of American Art. Fund Raising. 1982.

One letter and response card.

1336.8.5 Gifts. Internal Revenue Rulings.

Rulings concerning tax status of the museum from 1951, 1956 - 1960. Periodical articles, correspondence, and gift deeds are included.

1336.8.6 Gifts, Financial.

Lists, formal and informal, of donors from the '50's, '60's, 70's and early '80's.

1336.8.7 Grant Applications and Writing. 1980-81.

Applications for support for catalogues for various exhibits, Biennial Exhibition of BAA and BMA, list of grants received 1972-1980.

- 1336.8.8 Grants Symposium. Notes.
- 1336.8.9 Greater Birmingham Arts Alliance Art Fund. 1979.
- 1336.8.10 Greenville County Museum. News Clippings. 1980.
- 1336.8.11 Guggenheim Museum. Decentralization Program. 1981-83.

Includes correspondence, news release, dinner invitation guest list, welcoming speech.

1336.8.12 Hess Fund. 1983.

Letter stating terms of Hess Fund.

1336.8.13 Holt Plans. 1974. 1976.

1336.8.14 Huntsville. <u>3 Painters from Old Huntsville</u>. 1965.

Brochure.

- 1336.8.15 Insurance. 1984 Certificate.
- 1336.8.16 Insurance, Fine Arts. 1984.

Proposal, questionnaire, and correspondence.

1336.8.17 Insurance, Liability. 1984.

Concerns insurance to cover directors.

1336.8.18 Ireland Nomination. 1982.

Letter sent by M. Livingston to Festival of Arts Assoc. with information about Charles and Caroline Ireland.

1336.8.19 Ireland Clippings. 1981.

Contains a letter received by Charles Ireland following his request for information about the Cincinnati Art Museum and a study done by a consulting firm in 1975. Also, a magazine article about the funding of the arts.

1336.8.20 Ireland Scholarships at UAB.

One news clipping describing two scholarships established by Vulcan Materials in 1984.

1336.8.21 IRS

This file contains information about Internal Revenue Service policies concerning tax deductions on gifts to the arts. Tax publications, newspaper articles and correspondence materials are from 1978, 1983, and 1984.

1336.8.22 Jemison, Dick. 1981-82.

Materials concerning a one-man exhibition of works by artist Dick Jemison include correspondence, an invitation and vita of Jemison.

1336.8.23 Jemison, John. 1980.

Correspondence from John Jemison regarding Dick Jemison's one-man exhibition.

1336.8.24 Louisville Art Information. 1949-1951.

Contains brochures, calendar of events,

clippings, and fund raising for The Louisville Fund.

1336.8.25 Livingston, Margaret. Vassar Alumna Recognition. 1985.

Correspondence.

1336.8.26 Livingston, Margaret. Museum Board Secretary and Chairman. 1978.

Contains resolutions and correspondence .

1336.8.27 Magic City Art Connection. 1984.

Correspondence and application.

1336.8.28 Men's Advisory Committee. 1979-1980.

Contains correspondence and list of committee members.

1336.8.29 Mint Museum, Charlotte, NC.

This file contains information about the Wedgwood International Seminar (1968), a museum exhibition titled "The Age of Queen Charlotte 1744-1818", correspondence, invitations, registration, list of items displayed.

1336.8.30 Miscellaneous.

Items include Board minutes (1952) containing Statement of Objectives, outline of procedure to produce inventory of resources (1974), Thad Holt's "Minutes of the Mjseum Board at any Time (Memories 1977)", letter regarding search for director, minutes of the Trustee Library Committee (1985), announcement of the selection of David Farmer.

1336.8.31 Montgomery Museum. Correspondence. 1983.

Includes complimentary membership and "thank you" letter and notes for hospitality received in Birmingham.

1336.8.32 Monet Painting. 1981 - 1984.

Contains correspondence, bill of sale, copies from a catalogue.

1336.8.33 Monaghan. Barney. Correspondence. 1984.

1336.8.34 Morris, Philip. Correspondence and Clippings. 1981-83.

Southern Living editor expresses ideas about museum building design.

- 1336.8.35 New American Paper Works Exhibition. Correspondence. 1981.
- 1336.8.36 Noguchi. Correspondence. 1973.

Concerns the design for water fountain.

1336.8.37 Non-City Funds. Correspondence. 1980.

Correspondence concerning the custody of Museum funds that are not contributed by the City.

- 1336.8.38 Norton Simon Museum Dispute. Newsletter. 1982.
- 1336.8.39 Olga Hirshhorn Collection. 1983-84.

Contains correspondence, news clipping and catalog.

1336.8.40 Paley, Albert. Proposal for Design.

Includes correspondence and list of donors.

- 1336.8.41 Pensacola Museum. News clipping. 1983.
- 1336.8.42 Policies and Outside Employment of Museum Staff.

This file contains notes concerning a retirement plan for museum employees, the summary of a 1984 survey, and a 1985 letter.

- 1336.8.43 Price Waterhouse. Analysis of Museum Procedures. 1983.
- 1336.8.44 Public Relations. 1950, 1956-58.

Includes Rules and Regulations of Museum Board (1950), Report on Circuit Riders 1956-58, and ideas of promotion schemes.

1336.8.45 Slides. 1973-74.

Correspondence, resolution, progress report and brochures from supplier, all concerning the museum's intent to create slide kits of their permanent collection.

1336.8.46 Venetian Glass.

Copy of a talk given by Mrs. Kohn.

1336.8.47 Warner, Becky Dial.

Summary of a talk to Members' Board sharing membership ideas from the High Museum.

1336.8.48 Beaux Arts and Patrons' Ball Programs.

Includes programs from 1968, 1971-74, 1976, 1979, 1981-82, and 1986.

1336.8.49 Dinner Seating. News Clipping. 1984.

Contains one article from Wall Street Journal on how V.I.P.'s are to be seated at charity balls.

1336.8.50 Patrons' Dinners. 1956-1982.

Summary of themes and co-chairmen for dinners.

1336.8.51 Beaux Arts Ball. 1956.

Includes expression of gratitude to three ladies for the first Beaux Arts Ball, a schedule of events, an information bulletin, and a list of those attending.

1336.8.52 Beaux Arts Ball. 1957.

Contains an annual museum report, news clippings, correspondence, list of persons invited, and a report on the Ball.

1336.8.53 Beaux Arts Committee, Inc. 1958, 1963, 1965, 1966, 1969.

Contains Articles of Incorporation (1963, 1965), board minutes, financial statement, and some correspondence.

The following Beaux Arts Ball files in chronological order contain similar materials which generally include correspondence, news clippings, patron lists and committee meeting minutes.

1336.8.54 Beaux Arts Ball. 1958.

1336.8.55 Beaux Arts Ball. 1959, 1960.

This file also contains the Beaux Arts Ball Committee Organization and Purpose.

1336.8.56 Beaux Arts Ball. 1961.

1336.8.57 Beaux Arts Ball. Miscellaneous. 1962-86.

This file contains several programs (1969, 1970, 1973, 1976, 1977, 1978), lists of committee members, patrons, financial notes.

patrons, finan	cial notes.
1336.8.58	Beaux Arts Ball. 1962.
1336.8.59	Beaux Arts Ball. 1962. Finances.
1336.8.60	Beaux Arts Ball. 1963.
1336.8.61	Beaux Arts Ball. 1963. Finances.
1336.8.62	Beaux Arts Ball. 1964.
1336.8.63	Beaux Arts Ball. 1964. Finances.
1336.8.64	Beaux Arts Ball. 1965.
1336.8.65	Beaux Arts Ball. 1965. Finances.
1336.9.1	Beaux Arts Committee. Fiscal Years. 1966-1976.
	This is mainly tax information.
1336.9.2	Beaux Arts Krewe. Miscellaneous.
	This file includes programs for 1968, and 1969, invitations, correspondence, list of members, by-laws.
1336.9.3	Beaux Arts Ball. 1966.
1336.9.4	Beaux Arts Ball. 1967.
1336.9.5	Beaux Arts Krewe. 1968-1978.
	Includes programs for 1972, 1973, 1974, 1976, as well as correspondence, news clippings, committees, and membership lists.
1336.9.6	1968 Patrons' Dinner Dance.
1336.9.7	Beaux Arts Ball. 1968.
1336.9.8	Beaux Arts Committee. 1968. Finances.
1336.9.9	Beaux Arts Krewe Ball. 1969.
1336.9.10	Beaux Arts Committee. Patrons' Dinner. 1969.
1336.9.11	Beaux Arts Committee. Patrons' Dinner. 1970.

1336.9.12 Museum Ball. Dinner. General. 1971-1985.

This file includes a history of the Dinner and Ball written in 1980.

- 1336.9.13 Beaux Arts Committee. 1971. Fiesta Grande.
- 1336.9.14 Beaux Arts Ball. 1972.
- 1336.9.15 Patrons' Dinner. 1973. Bal de Baccarat.

This file also includes a program and invitation to a dinner and preview of the Valentio Collection, 1976, for Special Olympics.

- 1336.9.15B Beaux Arts Cinderella Ball. 1974.
- 1336.9.16 Casino. Horse Racing. 1975.
- 1336.9.17 Committee Chairmen and Personnel. 1975.

This file includes a letter of advice from one co-chairperson to future co-chairperson.

- 1336.9.18 Decorations. 1975.
- 1336.9.19 Decorations. 1975. Rain Forest Decor.
- 1336.9.20 Donations.
- 1336.9.21 Finances. 1974-1975.
- 1336.9.22 Helpers.
- 1336.9.23 Lunches.
- 1336.9.24 Mask Committee.
- 1336.9.25 Miscellaneous. 1967-1975.

Includes Ball program for 1975, "A Guide to the Asian Art Collection", "All American Party" invitation from 1976, committee notes.

1336.9.26 Music Committee. 1975.

Mainly about Charlie Byrd, guitarist, who played for the Ball. Includes committee report and job description.

- 1336.9.27 Byrd, Charlie. Three Photographs.
- 1336.9.28 Parking and Security.

Includes advice from a volunteer from the 1974 committee, requests for security, and an account of the 1974

parking situation.

1336.9.29 Patrons' Committee. 1975.

Mainly correspondence, also record of contributions, list of patrons, and informal notes.

- 1336.9.30 Patrons' Party. 1975.
- 1336.9.31 Patrons, Accepted and Paid. 1975. Correspondence.
- 1336.9.32 Patrons' Recognition.

Sash and medallion were given patrons. Sample of this is under separate cover at 1336.28. Patrons List and committee assignment are in the file.

1336.9.33 Patrons Regrets. 1975.

Also includes list of names for complimentary tickets.

1336.9.34 Publicity.

Includes an essay "Will the Real Museum Ball Chairman Please Stand Up?" written for the Jr. League News Sheet. Also, a biographical sketch of Kenneth Jay Lane, jewelry maker, and a vita of John Stephen Bunker.

- 1336.9.35 Reservations. 1975.
- 1336.9.36 Table Decorations. 1975.
- 1336.9.37 Patrons' Dinner. 1975.

Theme: "Evening in Ipanema".

- 1336.9.38 Reservations. 1976.
- 1336.9.39 Treasurer.

Patrons and sponsors lists.

- 1336.9.40 Special Sales.
- 1336.9.41 Beaux Arts Ball. 1976. Invitations.
- 1336.9.42 Beaux Arts Committee. 1976-1985. Miscellaneous.

Contains finances, history, list of queens and kings, chairpersons, minutes, amendments to the charter.

- 1336.9.43 Prizes. 1973. 1977.
- 1336.9.44 Patrons' Dinner and Related Events. Miscellaneous. 1976, 1977, 1978.
- 1336.9.44B Patrons' Dinner and Ball. 1976.

Theme: Star Spangled Ball. This file includes some tax documents and financial records, in additions to the usual correspondence, etc.

- 1336.9.45 Beaux Arts Ball. 1977. Patron Correspondence.
- 1336.9.46 Beaux Arts Ball. 1977. Bal Fantastique.
- 1336.9.47 Museum Dinner. 1978.
- 1336.10.1 Museum Dinner and Ball. 1979.

Theme: Winter Reflections.

1336.10.2 Museum Dinner and Ball. 1980.

This file also includes The New East Wing Galleries brochure, and a small color photograph of the new acquisition, Pissarro's "Le Village d'Eragny".

1336.10.3 Museum Dinner and Ball. 1980. Photographs.

One contract print sheet.

1336.10.4 Pledge Letters. 1981-1985.

These letters were to solicit funds and sell tickets to the Museum Patrons' Dinner and Ball.

1336.10.5 Museum Patrons' Dinner and Ball. 1981.

Theme : L'Esprit Victorien.

1336.10.6 Museum Patrons' Dinner and Ball. 1981. Photographs.

Contains one contact sheet, a strip from a contact sheet and 9 small prints.

1336.10.7 Museum Dinner and Ball. 1982.

Theme was "Japanisme". Also includes six photographs.

1336.10.8 Museum Dinner and Ball. 1983.

Theme: Ranga Mahal, an Indian palace.

- 1336.10.9 Beaux Arts Committee. 1984.
- 1336.10.10 Beaux Arts Dinner and Ball. 1984.

Theme: "Under the Big Top".

1336.10.11 Museum Dinner. 1985.

Dinner Dance previewing The Armand Hammer

Collection.

1336.10.12 Museum Dinner. 1986.

Theme: Fantasy Ball. Also contains a catalog of monumental sculpture designed by Betty Gold.

1336.10.13 Museum Dinner. 1986. Finances.

The files officially designated as those of Margaret Livingston end with the previous file. Remaining files are administrative files.

- 1336.10.14 Comprehensive Employment and Training Act. (CETA). 1975-1976.
- 1336.10.15 CETA. Employment. 1975.
- 1336.10.16 CETA. Employment. 1976.
- 1336.10.17 CETA. Project with Birmingham Art Association and Museum Art Education Council.
- 1336.10.18 CETA. Application Forms.
- 1336.10.19 CETA. Application. 1978.
- 1336.10.20-
- 1336.10.21 CETA. Title II. 1978-80.
- 1336.10.22 CETA. Title II. 1979-1980. Employees.
- 1336.10.23 CETA. Title II 2-81-3-64. 1980-81.
- 1336.10.24 Clerk Typist Positions. 1980.
- 1336.10.25 CETA Closeout Procedure.

This file contains only a handwritten note that the closeout file was sent to James Stewart 5-7-80.

1336.10.26 CETA. Compensation for Annual Leave.

1336.10.27-

- 1336.10.28 CETA Title VI. 1977-78.
- 1336.10.29 CETA. Miscellaneous. 1978-79.
- 1336.11.1 CETA VI. 1978-80. Employees.
- 1336.11.2 CETA Interim Form.
- 1336.11.3 CETA. Resumes. 1979.
- 1336.11.4-
- 1336.11.5 CETA. Title VI. Special Project. 1978-80.
- 1136.11.6 CETA, Termination Procedures and Forms. 1979.
- 1336.11.7 CETA. Minor Modifications. 1980.
- 1336.11.8 CETA. Miscellaneous. 1980-81.
- 1336.11.9 CETA. Property Purchase Request Form.
- 1336.11.10 CETA Proposal. 1980.
- 1336.11.11 CETA Proposal. Museum of Art Education Council. 1980.
- 1336.11.12 CETA. Public Service Employment Training. 1980.
- 1336.11.13 CETA. Special Project. 1980.
- 1336.11.14 CETA. Training.

This file includes a letter and a Jefferson State Junior College catalogue, 1979.

- 1336.11.15 Accountant's Position. Pauline Firetto Vines.
- 1336.11.16 Baer, Jeffrey. Public Service Aide.
- 1336.11.17 Barnes, David. Public Service Aide.
- 1336.11.18 Bates, Larry. Sr. Administration Intern. 1977-78.
- 1136.11.19 Beasley, David. Sr. Administrative Intern. 1977-78.
- 1336.11.20 Bennett, Gary. Employment Application.
- 1336.11.21 Deatherage, William S. Research Assistant. 1979.
- 1336.11.22 Elllis, George. Curator. 1965-66.
- 1336.11.23 Erdreich, Ellen Cooper. Curator. 1967.

- 1336.11.24 Files, Debra. Clerk/Typist. 1979.
- 1336.11.25 Freeman, Loretta. Clerk/Typist.
- 1336.11.26 Furlow, Charles III. Building Service Worker.
- 1336.11.27 Goldwaite, Marshall. Building Service Worker.
- 1336.11.28 Johnston, Patricia. Sr. Administrative Intern.
- Jones, Susan P. Sr. Administrative Intern. 1977-78.
- 1336.11.30 Lee, Willie. Building Service Worker.
- 1336.11.31 McCurdy, Daniel. Sr. Public Service Aide. 1979.
- 1336.11.32 Parker, Rutha. Clerk Typist.
- 1336.11.33 Portis, Paulean. Clerk Typist.
- 1336.11.34 Quincy, G.B. Building Service Worker.
- 1336.11.35 Rogers, Betty. Sr. Public Service Aide.
- 1336.11.36 Shaffield, Larry. Sr. Administrative Intern.
- 1336.11.37 Shaffield, Lawrence. Photographer.
- 1336.11.38 Smalley, Lillian. Public Service Aide.
- 1336.11.39 Smith, Aulton. Preparator.
- 1336.11.40 Smith, Claretta. Clerk/Typist.
- 1336.11.41 Stewart, Robert. Research Assistant.
- 1336.11.42 Swanson, Ruby. Clerk/Typist.
- 1336.11.43 Thomas, Carolyn. Librarian.
- 1336.11.44 Thomas, Connie. Administrative Intern (Public Relations).
- 1336.11.45 Ward, Dorothy. Public Relations Assistant.
- 1336.11.46 Wells, Kerry. Sr. Administrative Intern.
- 1336.12.1 Personnel Board of Jefferson County. 1955-61.

This file contains salary schedules, correspondence between the Board and the Museum, classification plan, memos from the Board.

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1336.12.2 Personnel Board of Jefferson County. 1962-65.
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- 1336.12.3 Applications for Employment. 1951-57.
- 1336.12.4 Applications for Employment. 1958-61.
- 1336.12.5 Resume of Staff. 1959, 1970's and 1980's.
- 1336.12.6 Museum Personnel. 1950's.
- 1336.12.7 Museum Personnel. 1959-60.
- 1336.12.8 Museum Personnel. 1961-62.

This file contains numerous Report of Absences and Separations sheets, as well as Return to Duty sheets, correspondence and appointments.

- 1336.12.9 Personnel. 1963.
- 1336.12.10 Personnel. 1964.
- 1336.12.11 Personnel. 1965.
- 1336.12.12 Personnel. 1966.
- 1336.12.13 Personnel. 1967.
- 1336.12.14 Personnel. 1968.
- 1336.12.15-
- 1336.12.16 Personnel. 1969.
- 1336.12.17 Personnel Applications. 1967-71.
- 1336.12.18-
- 1336.12.19 Personnel. Applications for Curator. 1966-68.
- 1336.12.20 Personnel. Applications for Curator. 1970.
- 1336.12.21 Berggren, Carol. Applicant for Curator. 1970.
- 1336.12.22 Bilodeau, Francis W. Applicant for Curator.
- 1336.12.23 Edmiston, Kenneth. Applicant for Curator. 1970.

Includes photo, correspondence, resume.

- 1336.12.24 Garzon, Armando. Applicant for Curator. 1970.
- 1336.12.25 Graham, Richard. Applicant for Curator. 1970.
- 1336.12.26 Hoskins, Jemison. Applicant for Curator. 1970.

Includes photo, correspondence, resume.

1336.12.27 McKibben, Everett S. Applicant for Curator. 1970.

Includes photo and correspondence.

- 1336.12.28 Perkins, Roger Wallace. Applicant for Curator. 1970.
- 1336.12.29 Tews, Thomas C. Applicant for Curator. 1970.
- 1336.12.30 Weeks, Ted. Curator. Confidential File.

Contains correspondence, memos, minutes from 1972-1984.

- 1336.12.31 Weeks, Ted. Resignation as Curator. 1984.
- 1336.12.32 Assistant Museum Curator Search. 1976.

This file contains information about the hiring process for the position of assistant museum curator. Letters of recommendation, employment applications, correspondence, a report from the chairman of the Museum Board and resumes are included.

1336.12.33 Oriental Art Curator.

Correspondence between the BMA and UAB concerning a joint appointment. Materials are from 1978-1981.

1336.13.1 Correspondence with Directors. Master Copy. 1973.

This file contains correspondence with other museum directors to seek advice on museum management and names of possible candidates. Included is a list of names submitted and the names and addresses of museums consulted.

- 1336.13.2 Interim Report. Ad Hoc Committee for Director. 1974.
- 1336.13.3-
- 1336.13.4 Search for New Director. 1974.

Contains correspondence, reports of phone calls, memos leading to the appointment of David Farmer.

1336.13.5 Index of files 1336.13.6 - 1336.13.15.

The following files contain much of the same material that is in 1336.13.3 and .4.

1336.13.6 Corcoran Statement.

1336.13.7 Desirable Oualifications. 1336.13.8 Financial Reports. 1336.13.9 History of Museum. 1336.13.10 Memorandum of Samuel Holt. 1336.13.11 Miscellaneous Copies. 1336.13.12 San Antonio Meeting. 1336.13.13 Statement on Search. 1336.13.14 Suggested Names. 1336.13.15 Washington-Boston Visits. 1336.13.16 -1336.13.18 Applications for Director. 1974. 1336.13.19 -1336.13.20 Replies to Richard Howard's Letters. 1336.13.21 -1336.13.23 Farmer, John David. New Director. 1974. These files contains details of Farmer's hiring, his plans for the museum, vita, and correspondence. 1336.13.24 -1336.13.25 Search Committee for Director. 1979. 1336.13.26 -1336.13.29 Applications for Director. 1978-79. Contains correspondence, vitae, and copies of numerous letters from M. Livingston as chairman of the Search Committee. 1336.13.30 Murray, Richard. Director. 1979. Contains vita, correspondence at the beginning of his appointment and highlights events of directorship. Includes resignation in 1983. 1336.13.31 Search Committee Minutes. 1983. 1336.13.32 Search for Director. 1983.

Contains vitae and correspondence.

1336.13.33 -

1 2 2 6 1 2 2 4	0 1	C	D	1 0 0 2
1336.13.34	Search	Committee.	Director.	1983.

Includes letters to M. Livingston

vitae.

1336.13.35-

1336.13.37 Search Committee. Director. 1983. Red File.

Index is in 1336.13.37.

1336.13.38 Search Committee. Director. 1983. Green File.

1336.13.39-

1336.13.41 Search Committee. 1983.

1336.13.42 Czestochhowski, Joseph. Candidate for Director.

1336.13.43 Robb, David. Candidate for Director.

1336.13.44 Hyland, Douglas. Candidate for Director.

1336.13.45 Director's Contract. Hyland.

Contains Director's Report for 1983-84, Hyland's contracts effective April 1, 1984, and 1985, reprint from "Curator", salary negotiations correspondence.

1336.13.46 Hyland Publicity.

1336.13.47 Assistant to the Director Request. 1985.

Contains correspondence, an excerpt from a Board meeting, and a list of duties to be assigned to an assistant director.

1336.13.48 Contract. Assistant to the Director. 1985.

Contract of Jeffrey Pettus.

1336.13.49 Grover, Peter. Candidate, Assistant to the Director. 1980-84.

1336.13.50 Hochman, J.K.. Resume.

Bank stubs and ledger books from the 1950's and 1960's are at the end of box 16.

1336.14.1 Accounting. Miscellaneous.

Items from 1966, 1970, 1977, 1983-83, 1985.

1336.14.2 Funds in Custody of William Spencer.

Includes receipt of Mervyn Sterne bequest

- (1975) and a CPA statement for 1978.
- 1336.14.3 Internal Revenue/Acquisition Fund. 1979.
- 1336.14.4 Accountants' Report. August 31, 1965 and 1964.
- 1336.14.5 Cash Receipts and Disbursements. Aug. 31, 1966 and 1967.
- 1336.14.6 Accountants' Report. August 31, 1969 and 1968.
- 1336.14.7 Accountants' Report. August 31, 1970.
- 1336.14.8 Financial Statements, with Accountants' Report. August 31, 1972 and 1971.
- Operating fund, with Accountants' Report. June 30, 1975, and 1974, and August 31, 1973.
- 1336.14.10 Accountants' Correspondence and Bills. 1972-76.
- 1336.14.11 Budget. 1979-1983.
- 1336.14.12 Financial Statements and Accountants' Opinion. June 30, 1977 and 1976.
- 1336.14.13 Financial Statements and Accountants' Opinion. June 30, 1978.
- 1336.14.14 Accountants' Letter to Management. June 30, 1978.
- 1336.14.15 Financial Statements and Accountants' Report. June 30, 1979.
- 1336.14.16 Accountants' Letter to Management. August 22, 1979.
- 1336.14.17 Financial Statements and Supplemental Information. June 30, 1980.
- 1336.14.18 Accountants' Letter to Management. August 22, 1980.
- 1336.14.19 Financial Statements. June 30, 1981 and 1980.
- 1336.14.20 Management Letter. June 30, 1981.
- 1336.14.21 Financial Statements. June 30, 1983 and 1982.
- 1336.14.22 Financial Statements. June 30, 1984.
- 1336.14.23 Audit. 1984.
- 1336.14.24 Boreland Benefield. Audit. 1984. Correspondence.

Invoices.

- 1336.14.25 Audit Invoice. 1985.
- 1336.14.26 Accountants' Letter to Management. June 30, 1985.
- 1336.14.27 Combined Financial Statements. June 30, 1985.
- 1336.14.28 BMA Annual Report. 1989-1990.
- 1336.14.29-
- 1336.14.31 Report of Central Bank. Quarterly Foundation Reports. 1974-77, 1977-79, 1979-80.
- 1336.14.32 Business Manager. Carruthers. 1983-84.

Contains a memo and a letter concerning accounting responsibilities at BMA, and unfilled forms designed for accounting purposes.

- 1336.14.33 Museum Art Education Council. Financial Statements. 1981. 1983. Minutes. 1982.
- 1336.14.34-
- 1336.14.37 BMA Foundation, Inc. Financial Reports.
- 1974-76, 1978, 1981-82, 1982.
- 1336.14.38 Budget. 1969-1970.

Includes City Budget, Art Education Council budget, budget requests and proposals.

- 1336.14.39 Budget. 1970-1973.
- 1336.14.40 Budget. 1973-1974.
- 1336.15.1-
- 1336.15.2 Budget. 1974-1975.
- 1336.15.3 Budget. 1975-1976.
- 1336.15.4 Budget Request Package. 1976-1977.
- 1336.15.5-
- 1336.15.6 Budget. 1976-1977.
- 1336.15.7-
- 1336.15.8 Budget. 1977-1978.
- 1336.15.9 Budget. 1978-1979.
- 1336.15.10 Budget Request Package. 1979-80.

- 1336.15.11-1336.15.12 Budget. 1979-1980.
- 1336.15.13-
- 1336.15.15 Budget. 1980-1981.
- 1336.15.16 Stock Transactions. 1982.
- 1336.15.17 Director of Finance. City of Birmingham. Correspondence.
- 1336.15.18 Museum of Art Foundation.

Correspondence concerning an anonymous donation of one million dollars (1973), financial status (1982), excerpts of minutes (1976).

- 1336.15.19 Finance Committee Meeting. Nov. 11, 1980.
- 1336.15.20 Financial Evaluation of BMA. 1978-1982.

Includes a report of BMA during Mayor Vann's tenure.

- 1336.15.21 Budget. 1981-1982.
- 1336.15.22 Budget Requests. 1982-1983.
- 1336.15.23-
- 1336.16.1 City Budget. 1982-1983.
- 1336.16.2 Capital Improvements Request. 1983-1984.
- 1336.16.3-
- 1336.16.4 Budget. 1983-1984.
- 1336.16.5 Consultants. 1984-1985.

Memos concerning additional positions, that of Assistant Director, African Art Curator, and Curator of Education.

- 1336.16.6-
- 1336.16.7 Operational Budget Request. 1984-1985.

Financial material from the 1950's and 1960's follows.

- 1336.16.8 Check Stubs. 1951-1952.
- 1336.16.9 Exchange Bank. Account Book. 1950-1957.
- 1336.16.10 Ledger. Paid by City Appropriation. 1951-1961.
- 1336.16.11 Museum Improvements. Construction Receipt. 1959.

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1336.16.12
               Special Purposes Account. 1959-1960.
1336.16.13
               Records of Revolving Fund. 1960-1963.
1336.17.1
               Guest Register. Jan. '52 - May '52.
1336.17.2
               Guest Register. Feb. '53 - July '55.
1336.17.3
               Guest Register. July '55 - March '59.
1336.17.4
               Guest Register. May '59 - May '60.
1336.17.5
               Guest Register. May '60 - July '61.
1336.17.6
               Guest Register. July '61 - Dec. '62.
1336.17.7
               Guest Register. March '65 - April '67.
1336.17.8
               Guest Register. Feb. '70 - July '72.
1336.17.9
               Guest Register. July '72 - June '75.
1336.17.10
               Guest Register. June '75 - Dec. '77.
1336.18.1-
1336.18.2
               Scrapbooks.
                    I. 1947-1955. II. 1956-1959.
1336.19
               Scrapbook. 1951 - 1952.
1336.20.1 -
1336.20.2
               Scrapbooks. 1953 - 1954. 1954 - 1955.
1336.21.1 -
1336.21.2
               Scrapbooks. 1955 - 1956. 1961.
The following materials are from the Birmingham Art Association
               School Program. 1960's
1336.22.1
               A.E.A. Lecture (Conat: 1964)
                    Correspondence and notes.
1336.22.2
               Advisory Council.
                    Names on comment sheets.
1336.22.3
               Advisory Council. Organizational Chart.
1336.22.4
               Advisory Council. Schools.
               Jr. Art Association Exhibit.
1336.22.5
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- 1336.22.6 Minutes.
- 1336.22.7 Advisory Council List.
- 1336.22.8 Reservations.
- 1336.22.9 Membership.
- 1336.22.10 Saturday Educational Art School Program. 1962-63.
- 1336.22.11 Miscellaneous.

Includes <u>Directory</u> of Women's Organizations in Birmingham 1965-66, <u>Women's Chamber of Commerce History Year Book, 1964-1965</u>, and ancestral notes on Wakefield, Barnard, Killingsworth.

- 1336.22.12 Guide to Alabama Arts and Artists.
- 1336.22.13 Brochures and Catalogues.

This is a miscellaneous collection from BMA, Spain Center Collection, a traveling exhibit of National Sculpture.

The following files are from The Water Color Society of Alabama. 1950's.

1336.22.14 News Clippings.

Four clippings from newspapers and old

magazines.

- 1336.22.15 Membership.
- 1336.22.16 Bank Book.
- 1336.22.17 Correspondence between Officers.
- 1336.22.18 Programs. Correspondence. Lists.

Includes Annual Meetings (1954, 1955, 1956), letters to award recipients, awards list and mock up for publishing details about the artist and art.

- 1336.22.19 Correspondence. 1952 1956.
- 1336.22.20 Jury Exhibition Announcements. 1952- 1956.
- 1336.22.21 Jury Exhibition Lists. Correspondence.
- 1336.22.22 Jury Exhibition. Correspondence.

1336.23.1	BMA Annual Reports.
	Includes 1956-1957, 1957-1958, 1958-1959.
1336.23.2	BMA Annual Reports.
	Includes 1978-1979, 1979-1980.
1336.23.3	BMA Annual Reports.
1983-1984,	Includes 1980-1981, 1981-1982, 1982-1983, 1984-1985, 1985-1986.
1336.23.4	BMA Annual Reports.
	Includes 1991-1992, 1993-1994
1336.24	Museum Dinner. Invitation List. 1984.
	File cards in ABC order.
1336.25	Patrons' List. 1984.
	File cards in ABC order.
1336.26	Patrons' Ball Attendance List. 1985.
	File cards in ABC order.
1336.27	Museum Ball. 1980. 83 Color Slides.
1336.28	Ribbon and Medallion.
	From 1336.9.32.