***BIRMINGHAM PUBLIC LIBRARY***

***Policies, Procedures, and By-Laws Committee Meeting Minutes***

Wednesday, May 28, 2014

3:30 pm

7th Floor-City Hall

***The mission of the Birmingham Public Library is to provide the highest quality library service to our citizens for lifelong learning, cultural enrichment and enjoyment.***

***Committee Members Present: Gwendolyn B. Guster Welch, Sam Rumore, and Gwendolyn Amamoo (ex officio)***

***Others Present: Renee Blalock, Angela Hall, Nicole King, and Jennifer Neely***

1. **Call to Order/Invocation**

**The meeting was called to order by Gwendolyn B. Guster Welch.**

**Sam Rumore gave the invocation.**

1. **Personnel Policy Review- Casual Days**

**The policy was revised to state the following- “Casual attire consisting of casual pants, jeans, or skirts and a BPL logo shirt (or BPL T-shirt) may be worn on Fridays. No flip flops are allowed. Security personnel should dress in standard uniform at all times.”**

1. **Trustee Policy Review**

**The following items were changed or added with the recommendation of City of Birmingham Attorney Nicole King:**

* + 1. **Under Oath of Office- Code of Ethics for Birmingham Public Library Board Members wording changed**
    2. **Open Meeting Act wording added**
    3. **Executive Session wording added**
    4. **Acknowledgement wording changed**

1. **Adjournment**